



Proposal Guidelines – Spring 2010

Proposals due October 21, 2009 by 5 pm in MSC 2700

Centre Gallery is now accepting proposals for the Spring 2010 season. Students, alumni, faculty and staff may submit proposals. We encourage each artist to explore the practice of exhibiting, while utilizing the space in a way that bears his or her signature. Students interested in group collaborative projects or faculty members with special class projects are encouraged to submit proposals. Gallery exhibitions are two weeks in duration, but we can accommodate proposals of different lengths (for performance art, film, etc.).

Centre Gallery, established in 1984, is the only fully student run, non-profit, exhibition space in the state of Florida. The gallery offers the university and Tampa Bay area various stimulating visual art experiences by showing innovative, contemporary art work.

Your proposal **MUST** include the following:

- 1. *Statement of Intent:*** This should clearly describe the exhibition you are proposing **in about 300 words**. The **clarity, creativity and professionalism** of your proposal will greatly influence the committee's decision. Responding to the following questions within your proposal will aid the committee in understanding the work you want to exhibit:
 - Are you proposing a solo or group exhibition? What will be the theme? Will it be a curated or juried exhibition?
 - What is the content of your work – what is it about, what are you trying to convey or explore?
 - Will you be creating an environment, or using any special effects in the show? If so, how will you accomplish this?
 - Is your work two- or three-dimensional? Installation? Performance? Video? Please give as thorough a description as possible. How will you utilize the gallery space?
 - Will the work in your show be current, old, or new? Will it be the same work shown in the images submitted?
 - Are there time slots you would rather not be given because of previously scheduled commitments?
- 2. *Digital Images:*** Choose a selection of **no more than 10 images** representative of your work. It is not required that the images be the same as what you plan to exhibit, but they should be *representative examples* of what you will show. If you are proposing a site-specific installation or an exhibition of new work in progress, include concept drawings of the project. In your statement, clearly describe your new body of work. When preparing images:
 - Include your name, the title, the medium used, the size, and the date of each piece on a corresponding slide list.
 - Please put digital images on CD or DVD (**emailed images will not be accepted**).

For video and/or time-based work:

 - Submit in DVD format
 - Consider submitting clips of the most relevant video segments and include a more detailed description within the statement of intent (time-based works longer than 5 minutes may not be fully reviewed).
 - Include a corresponding list with the titles of the works and their durations.

For Installation/Performance Art: If performance or installation aspects are included in the proposal, be sure to divulge as many specific details as possible. This will help to fully inform the selection committee about your proposed work.

* Remember the committee must judge your work by your images; therefore you will want to deliver high quality images. **Proposals that do not include images will not be accepted.**

3. **Artist Résumé/CV:** Include your name, address, email and phone number(s). List your education, exhibitions and any other information you feel may be relevant. If this is your first written resume or cv, the following website is a valuable resource for what kind of information should be included. You may omit any categories that do not apply: <http://www.collegeart.org/guidelines/resume.html>
4. **Preferred Exhibition Dates:** Please indicate by number from 1 to 8 your preferred exhibition dates (1 being your first pick, 8 being your last).

Spring 2010 Tentative Schedule

Preference	Show #	Installation	Opening	Reception	Closing	Strike
_____	Show #1	January 9	January 11	January 15	January 22	January 22
_____	Show #2	January 23	January 25	January 29	February 5	February 5
_____	Show #3	February 6	February 8	February 12	February 19	February 19
_____	Show #4	February 20	February 22	February 26	March 5	March 5
_____	Show #5	March 6	March 15	March 19	March 26	March 26
_____	Show #6	March 27	March 29	April 2	April 9	April 9
_____	Show #7	April 10	April 12	April 16	April 23	April 23
_____	Show #8	April 24	April 26	April 30	May 7	May 7

Exhibition dates listed are tentative; final exhibition dates will be confirmed in writing. Also, remember that the gallery is subject to closings due to holidays observed by the University of South Florida and to the schedule of the Marshall Student Center.

Mail or hand-deliver your completed proposal *with CD or DVD of images* to:

Mailing Address:

Centre Gallery
 Marshall Student Center
 University of South Florida
 4202 E. Fowler Ave., MSC 4100
 Tampa, FL 33620-2246

Hand-deliver:

Centre Gallery
 Marshall Student Center
 Room 2700

If you have any questions, contact the gallery at (813) 974-5464.

Those whose proposals are accepted will be notified by November 2 and will receive a copy of the guidelines for exhibiting. Those whose proposals are not accepted are welcome to speak with gallery staff for further comments. Technical tips for strengthening and further developing your proposal are always available.